Before registering for specific training series, you must first create an account by registering for The CAL. To do so, click here: [bit.ly/cal_register](http://bit.ly/cal_register). This will bring you to The CAL sign in page. In the box on the left side of the page, click “Sign Up.” The registration page below will pop up. For HEI credit, please be sure to complete all fields included in the form.

The security keyword is **HRC**
Note: It is case-sensitive.

Enter the Facility ID provided by your organization. If you do not have the Facility ID, you can [click here to look it up](http://bit.ly/cal_register).
Please use the full name of your facility.

Once you click here to create your account, you will receive an email from armsinc@sabacloud.com which will contain a hyperlink to activate your account. When you click on that link you will be prompted to create a password. You may then register for the trainings.
How to Register for Courses on the CAL

See here for a list of HEI courses. To read more about the course description or to register, click on the name of the course you are interested in.

After logging into The CAL, click the “Home” button in the top left corner. This will bring you to a landing page that includes general information, a list of HEI courses, and additional user guides for navigating the site.

You may complete any of the series that are of interest to you. If you are unsure about which series to complete, please take a look at the course description by clicking on the course name or contact your Organization’s HEI Representative. However, if your healthcare facility has asked you to complete the “Executive Briefing” series, you must complete the LGBTQ Patient Centered Care: An Executive Briefing Series; no other series may be substituted for that series.

**Introductory Series**

These courses provide a general introduction to your LGBTQ patients. Please note that there is significant overlap in the content of the three series. You will only be able to complete one of these series.

- LGBTQ Patient Centered Care: An Executive Briefing Series - required series for healthcare executives
- Introduction to Your LGBTQ Patients Series - suggested as an introduction for frontline staff or clinical staff
- Expanding LGBTQ Cultural Competency Series - a more comprehensive series suggested for clinical staff

**Advanced Series**

The courses provide more comprehensive information and are primarily intended for clinical staff.

- Expanding LGBTQ Youth Cultural Competency Series
- LGBTQ Healthcare for Clinicians Series
- Working with Trans Youth Series
- Working with Transgender and Nonbinary Adults - Clinician Series Adults Series

If the training requirement for your facility is the Executive Briefing, you must register for this course. The Executive Briefing cannot be substituted for another course on this list.

**Need Help Navigating the Site?**

User Guides:

- Accessing an HEI Series
- Continue Working on Courses in a Series
- Enrolling in and Completing a Series
- Print Certificates of Completions
- Request a CME/CE Certificate
- Review Completed Learning
- User Guide

Contact Us
Clicking on the name of the course will bring you to the following page which includes information about the course, like the name, overview, and total duration.

Click “Launch” to register for the course. Please note that you can only register for one course at a time.

To receive HEI credit, you must watch all of the modules in a course. Partial completions will not count for credit.